

Subdivision Waiver (Variance) Application



Case: _____

Date: _____

Owner Information

Owner Name (If entity, provide supporting documentation): _____

*Documents: Articles of Formation, LLC Documents, Notarized Authorization

Owner Phone: _____

Owner Email: _____

Owner Address: _____

Applicant Information

Applicant Name (If other than owner): _____ Applicant Phone: _____

Applicant Email: _____

Applicant Address: _____

Variance Information

Legal Description: _____

Variance Request (Identify section of Unified Development Code): _____

Reason for Request (Hardship/extraordinary and exceptional conditions): _____

Required Documentation

_____ Warranty Deed _____ Plat

_____ Called out request on plat _____ Supporting Documentation (If Applicable)

Owner Print Name: _____ Applicant Print Name: _____

Owner Signature: _____ Applicant Signature: _____

Office Use Only

Decision: _____ Staff: _____ P&Z Commission: _____ City Council: _____

Public Hearing Date (Planning & Zoning Commission) – 5:30 PM: _____

Public Hearing Date (City Council) – 6:00 PM: _____

\$450.00 Fee Receipt Number: _____

Received by: _____ Issued by: _____